



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR SESSION  
MONDAY, AUGUST 7, 2023 – 7:00 PM  
CITY HALL**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
George Holt – Councilmember  
Laura McCanless – Councilmember  
Mike Ready – Councilmember  
Jim Windham – Councilmember  
Jeff Wearing – Councilmember  
Erik Oliver – Councilmember

**APPOINTED/STAFF PRESENT:**

Bill Andrew – City Manager  
Marcia Brooks – City Clerk/Treasurer  
Mark Anglin – Police Chief  
David Strickland – City Attorney

**OTHERS PRESENT:** Laura Gafnea (Oxford College)

1. The meeting was called to order by the Honorable David S. Eady, Mayor.
2. **Erik Oliver made a motion to accept the agenda for the August 7, 2023 Mayor and Council Regular Meeting. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).** (Attachment A)
3. **Erik Oliver made a motion to accept the Consent Agenda for August 7, 2023. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).** (Attachment B)
4. **Mayor's Report**  
None.
5. **Citizen Concerns**  
None.
6. **Adoption of the Millage Rate for FY 2024** (Attachment C)

**Mike Ready made a motion to approve the proposed 2023 millage rate of 5.444. Laura McCanless seconded the motion. The motion was approved unanimously (7/0).**

7. **2 MW Solar Electric Generation Plant Bid** (Attachment D)

Mayor Eady stated that the item to be decided now is whether to move forward with the project. Details will still need to be worked out in the forthcoming Power Purchase Agreement (PPA) if the vote is affirmative.

**Mike Ready made a motion to move forward with the 2 MW solar electric generation plant project. Laura McCanless seconded the motion. The motion was approved unanimously (7/0).**

**Laura McCanless made a motion to proceed with a PPA with Peak Solarworks because their bid was the lowest. Jim Windham seconded the motion.**

Discussion:

Jim Windham stated that approval of Peak Solarworks should be contingent upon them being able to deliver at the price they proposed.

**Laura McCanless amended her motion to proceed with a PPA with Peak Solarworks provided that they can meet the City's needs. Jim Windham seconded the motion. The motion was approved unanimously (7/0).**

8. **Ratification of Acceptance by City Manager of the "Improving Neighborhood Outcomes in Disproportionally Impacted Communities" Terms and Conditions** (Attachment E)

**Jim Windham made a motion to ratify the approval. Mike Ready seconded the motion.**

Discussion:

Mayor Eady advised that a committee is meeting this week to discuss proposals for modifying the route of the trail. The committee includes Bill Andrew, Mayor Eady, Jim Windham, Erik Oliver, Chester Clagg, Jeff Prine, Dwayne Ford, Lowell Chambers, Sarah Kominsky, and John Dubrose.

**The motion was approved unanimously (7/0).**

9. **Adoption of City Fees, Tariffs, and Fines** (Attachment F)

Laura McCanless recommended a refundable deposit of \$500 for rental of Old Church due to the potential for damage to the church. Jeff Wearing recommended changing the \$100 nonrefundable deposit to a \$100 cleaning fee. The City Councilmembers agreed that further discussions are needed, but there are potential renters inquiring about Old Church, so a fee schedule needs to be established.

**Laura McCanless made a motion to accept the fee schedule with the recommended changes. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

A committee chaired by Mike Ready and including Jim Windham and Erik Oliver will make future recommendations to amend the fee schedule for Old Church. The City Council also agreed to sponsor the MLK event and the Folk Advent event. Laura Gafnea offered to work with the committee on some standards for Oxford College events. Erik Oliver also asked that the committee look at parking and reception matters related to rental of Old Church.

10. **Invoices** (Attachment G)

Jeff Wearing asked if an itemized detail is available for the Jordan Engineering invoice. Mayor Eady, Bill Andrew and Mike Ready spoke of the need to update the specifications for the Whatcoat Street modifications, which is what Mr. Jordan has been working on. Mr. Wearing asked for any attachments that were submitted with the invoice.

11. **Executive Session**

None.

12. **Adjourn**

**Laura McCanless made a motion to adjourn at 7:42 p.m. Mike Ready seconded the motion. The motion was approved unanimously (7/0).**

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer